



Santa Clara County Office of Education

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Interim County Superintendent of Schools

Informational Bulletin

For Santa Clara County Districts

District Business & Advisory Services

Nimrat Johal: Director- DBAS: 408-453-6599

Bulletin: 14-038

Date: March 27, 2014

To: District Chief Business Officers
District Fiscal Directors
Attendance Staff

From: Jenina Salcedo, Advisor

Re: Principal Apportionment Data Collection software

The purpose of this bulletin is to announce the release of the new Principal Apportionment Data Collection (PADC) software by the California Department of Education (CDE). Please download the software and instructions here: <http://www.cde.ca.gov/fg/sf/pa/>. Local educational agencies (LEAs) will use this software to report data due to the CDE in April and May for the P-2 Apportionment. Due dates are available on CDE's Web site at <http://www.cde.ca.gov/fg/sf/pa/padcdue dates.asp>.

The CDE will be hosting a webinar on April 1, 2014 at 9:30am – 12:00pm regarding changes to reporting required by implementation of the Local Control Funding Formula (LCFF). School districts, charter schools, and county offices of education will be covered and staff involved in the collection and submission of attendance data should register here: <https://cdeevents.webex.com/cdeevents/onstage/g.php?t=a&d=669544223>. For those unable to participate in the live presentation, a recording of this Webinar and any presentation materials will be available on the CDE web site at <http://www.cde.ca.gov/fg/sf/pa/>.

Please note that these changes were previously communicated on March 11, 2014 via [Bulletin #14-034](#). The SCCOE's online attendance management system called Managing Information of Revenue and Attendance Data (MIRADA) is being updated to reflect the changes but will not be ready by P2. Attendance staff will have to manually calculate ADA by grade span.

Please note that District Business & Advisory Services (DBAS) staff need time to review district reports in advance of the CDE due date. As such, completed P2 Attendance report files from the PADC software are due to our office for review by **April 21, 2014**.

If you have any questions, please contact your Advisor.

Please distribute this information within your district, as appropriate